



# PANZ

Population Association of New Zealand

Te Roopu Whaka Waihangā Iwi O Aotearoa

## Minutes of the 44<sup>th</sup> Annual General Meeting

23<sup>rd</sup> August, 12.15 pm (via tele/video conferencing)

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Chair: Rosemary Goodyear

Minutes: Shefali Pawar

### Present (16 members):

Alison Day

Alison Reid

Andrew Hancock

Christine Bycroft

Joel Watkins

John Bryant

Kate Peterssen

Kirsten Nissen

Michael Berry

Rosemary Goodyear

Tze Ming Mok

Kim Dunstan

Richard Bedford

Robert Didham

Pubudu Senanayake

Shefali Pawar

**Apologies:** Alison O'Connell, Elsie Ho, Philip Morrison, Adele Quinn, Anitra Fraser, Brooke Theyers, Denise McGregor, Heather McLeod, Julie Hammersley, Mansoor Khawaja, Ruth Framer, Sandra Baxendine, Todd Nachowitz, Tahu Kukutai, Scott Pontifex, Bryndl Hohmann-Marriott, Moana Rarere Anne Henderson, John Ryks, and Vivienne Valledor-Lukey

Meeting started at 12.20 pm.

### 1. Minutes from previous AGM (24<sup>th</sup> July 2017)

An error noted for correction – The President's and Treasurer's report says '2016/17' instead of '2017/18'.

Moved to accept: Rosemary G

Seconded: Robert Didham

Minutes accepted.

### 2. Presidential report

Please refer to **Appendix A** for the President's report.

### 3. Treasurer's Report

1. For the financial year ending 31 March 2018 the net assets of the Association comprised \$62,334.21, which includes our term deposit of \$11,224.37

2. The Association operated at a loss for the financial year of \$5,226.37. The main expenditure was around the 2017 Conference which generally broke even, the upgrade of the website, the Council offsite meeting, and the editing of the NZPR. The bulk of our income was obviously from the 2017 Conference registrations and sponsorships.
3. PANZ is in a strong financial position, however as a Tier 4 non-profit organisation we are holding more funds than we require for our day-to-day administration, so an operating loss is not of a concern at this stage. A reduced subscription rate (proposed for this AGM, \$30 instead of the current annual fee of \$45) versus the number of financial members (which is slowly decreasing) will still provide coverage of our operating costs going forward, especially as the NZPR costs reduce with the move to the electronic edition.

Report attached as **Appendix B**.

Move to accept the Treasurer's report.

Moved: Andrew Hancock

Seconded: Alison Reid

**Points raised (at the AGM on 5<sup>th</sup> July 2018 which had to be reconvened):**

- Tahu Kukutai raised the point that it is a struggle to get people especially academics to contribute to the NZPR keeping in mind their PBRF considerations. With NZPR going digital, there is probably more scope to promote the journal version more heavily with the added ability to monitor and having more transparency around individual article downloads even if they are not cited. Moore needs to be done to promote NZPR.

**4. Subscriptions**

It is moved

1. That the annual ordinary membership fee be changed to \$30 for the 2019/2020 financial year and beyond.
2. That for the 2019/2020 financial year and beyond, associate members are not required to pay a subscription fee but are entitled to reduced conference registration fees as determined by Council.
3. That the membership definitions as prescribed in the PANZ Constitution remain unchanged.

Move to accept the motion.

Moved: Andrew Hancock

Seconded: Kate Peterssen

**Points raised (at the AGM on 5<sup>th</sup> July 2018 which had to be reconvened):**

- Alison Reid raised the point about have corporate and well as individual (within that corporate) memberships. The secretary clarified that PANZ does not have any corporate memberships (only publication memberships which will no longer be applicable with NZPR going digital).

## 5. Election of Officers

- The following nominations were received for the 2018/19 year:

**President:** Rosemary Goodyear

**Vice-President:** Tahu Kukutai

**Secretary:** Shefali Pawar

**Treasurer:** Andrew Hancock

**Council Members:**

Joel Watkins

Alison Day

Arvind Zodgekar

John Ryks

Michael Berry

Alison Reid

Tze Ming Mok

- Andrew Butcher, Natalie Jackson and Baljinder Devgun stepped down from their roles as Council members.
- The President proposed a motion to accept all nominations.

Moved to accept: Rosemary Goodyear

Seconded: Christine Bycroft

Motion carried.

## 6. Other Business (Discussed at the AGM on 5<sup>th</sup> July 2018 which had to be reconvened)

- Comms and activities between conferences

Kim Dunstan raised the point that he (and members) would like to hear more from PANZ between conferences about what's happening not only within PANZ but across the wider demographic community. It will good to get out some of the discussions that happen within the council which can help PANZ become vivible and attract more membership. It will good to 'resurrect' the 3-monthly mewsletter.

Rosemary clarified that the council is looking to re-start the newsletter and upload it on the new PANZ website. For activities in between conference years, the council is happy to get suggestions and ideas from members. This point raised by Kim will be discussed at the first council meeting after the AGM.

- Tahu Kukutai brought forth a point to be discussed at the next council meeting – about PANZ as a professional association playing a more active role

With major shift in the 2018 Census methodology and with early results suggesting that we could be facing some pretty major impacts on the census data. This is an important issue that PANZ needs to be acknowledging, speaking about and providing some clarity on. The issue of many council members being Stats NZ employees and cannot be publically seen as making any statements on this topic which could be seen as contentious also needs to be taken into account. This needs to be discussed in the council meeting whether we as a council see PANZ having a role in making any public comments on the census.

**The AGM ended at 12.45 pm.**

## APPENDIX A – PRESIDENTIAL REPORT 2018/19

Thursday, 5<sup>th</sup> July 2018

Kia ora tatou,

Welcome everyone to the PANZ annual general meeting. We can look back over this past year and celebrate last year's successful conference. I met someone recently at the economist conference and they were still talking about Hana O'Regan's inspiring address and how it had made them rethink the way they constructed and talked about statistics around ethnicity. The conference would definitely be the highlight of the last year but for me the camaraderie of the PANZ council and the way that we all work together make this job a very satisfying one.

I have the sad job of farewelling some outgoing council members. I would like to say a very big thank you to Dr Andrew Butcher, past president of PANZ, Dr Ward Friesen and Professor Natalie Jackson and Baljinder Dvugun. We have so appreciated their contribution to the council and they will be sorely missed. Ward has helped for many years to edit the Population Review and has put in many hours of time into the council. Both Natalie and Ward have also made significant contributions to population studies in New Zealand. Andrew was a fantastic president of PANZ. In his dual role as PANZ president and head of the Asia New Zealand Foundation he helped to link PANZ with other organisations. PANZ has been very fortunate in the calibre of its council members.

I would also like to thank all the current members of the council for their hard work over the past year:

- Andrew Hancock for his ongoing work as Treasurer. This has involved updating our bank accounts in addition to organising the accounts.
- Shefali Pawar for her work as PANZ secretary
- Tahu Kukatai for her role as vice president and for editing the Population Review
- Alison Day – who has been working hard on our website
- Mike Berry, Joel Watkins and Arvind Zodgekar for their enthusiasm and work on the Council.

Thanks also need to go to all our PANZ members for their ongoing support. In particular, I would like to acknowledge the work of Bryndl as co-editor of the journal and Alison Reid's assistance as well. I would also like to thank Phil Morrison for his ideas around expanding some of the activities of the

Population Association. It is the commitment and dedication of volunteers who make an organisation like ours viable.

We had a very successful get-together in March where we looked at

- Growing the membership – How to stay relevant in today's busy life – this is a problem facing a range of societies
- Discussed the journal
- Started planning the PANZ conference for 2019 – which will be in Wellington at Te papa, on 20/21<sup>st</sup> June
- Discussed Philip Morrison's ideas around PANZ potentially sponsoring or promoting some workshops.

Watch out for the call to abstracts for the PANZ conference 2019 – we look forward to welcoming you in Wellington.

Nga mihi

**Rosemary Goodyear**

**President**

## **APPENDIX B – TREASURER’S REPORT 2018/19**

### **Financial Statements**

**For Year ended 31 March 2018**

#### **Treasurer’s Report**

As the 2017/2018 financial year included the 2018 New Zealand Population Conference income and expenditure was increased on the previous financial year. Whilst the main expenditure was around the 2017 Conference – which generally broke even despite a low level of corporate sponsorship – the upgrade of the PANZ website, the Council offsite meeting and the editing of the NZ Population Review, which has now gone digital, contributed to the final operating loss of \$5,226.37 for the year. The bulk of income was from 2017 Conference registrations and sponsorships whilst subscription income remained reasonably consistent with the previous financial year.

The financial statements of the Population Association of New Zealand for the year ended 31 March 2018 have not been audited as under the reporting requirements from the Charities Commission, PANZ is a Tier 4 level organisation and as such no legal requirement for an audit is required.

As at 31 March 2018, the Population Association of NZ had net assets of \$62,334.21 consisting of transaction account, term deposit of \$11,224.37 and accounts payable of \$1,012.50. Note that the account payable amount is retained due to an issue in utilising the accounting software and is not an outstanding payment. Despite noting in last year’s report that this was corrected, there has been an ongoing issue with the accounting software which is awaiting resolution via consultancy with Cognito.

The Population Association of New Zealand remains in a strong financial position in the year to March 2018. However, as a Tier 4 non-profit organisation the Association is holding more funds than required for its day-to-day administration. Whilst membership is decreasing, and subscriptions rates are proposed for reduction in the 2019/20 financial year, the reduction in operating costs going forward requires some consideration on the best usage of existing funds.

Andrew Hancock

Treasurer

**Population Association of New Zealand (Inc.) (PANZ)**  
**Profit & Loss Report for Year to Mar:2017/18**

<b>Income</b>	<b>Actual</b>
356 Ord. Mem. Arrears	45.00
372 Ord Mem Current	2,560.00
374 Ord Mem In Advance	45.00
400 Conference Registrations	29,720.00
401 Conference Refund	2,204.00
403 Conference Dinner	3,640.00
405 Conference Sponsorship	6,500.00
433 Bank Interest	140.31
434 Term Deposit Interest	395.26
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<b>Total Income</b>	<b>45,249.57</b>
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<b>Expenses</b>	
601 Computing	113.85
602 Website & Email	6,087.70
604 Stationery	15.98
605 Postage	6.00
607 Jacoby Prize	500.00
610 Population Review	1,657.50
620 Council Travel, Phone	2,719.11
630 Council Meetings (incl conf calls)	287.40
641 Visa/MC Fees	693.42
650 Post Box Rental	380.00
655 Conference	5,108.05
656 Conference Venue	23,440.00
657 Conference Plenary Speaker Expenses	4,414.05
658 Conf Admin Fees	45.48
659 Conference Dinner Costs	65.00
660 Bank Fees	120.00
662 Conference Registration Fees	360.00
664 Conf Catering	1,167.30
665 Conference Technical	2,640.00
668 Conference Gifts	604.19
669 Conference Transport	113.00
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<b>Total Expenses</b>	<b>50,538.03</b>
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<b>Profit (Loss)</b>	<b>(5,288.46)</b>
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**Population Association of New Zealand (Inc.) (PANZ)**  
**Balance Sheet**  
**As at 31 March 2018**

<b>CAPITAL</b>	This Year	Last Year End
Profit and Loss	67,622.67	67,196.85
	<u>67,622.67</u>	<u>67,196.85</u>
Plus Current Year Operating Surplus/(Deficit)	(5,288.46)	425.82
<b>TOTAL CAPITAL FUNDS</b>	<u>62,334.21</u>	<u>67,622.67</u>
<b>REPRESENTED BY</b>		
<b>CURRENT ASSETS</b>		
Bank Cheque Account	0.00	0.05
Kiwibank Transaction Account	52,122.34	57,806.01
Kiwibank Term Deposit 01 12mth	11,224.37	10,829.11
	<u>63,346.71</u>	<u>68,635.17</u>
<b>LESS CURRENT LIABILITIES</b>		
Accounts Payable	1,012.50	1,012.50
	<u>1,012.50</u>	<u>1,012.50</u>
<b>NET WORKING CAPITAL</b>	62,334.21	67,622.67
<b>FIXED ASSETS</b>		
	<u>0.00</u>	<u>0.00</u>
<b>NET ASSETS</b>	<u>62,334.21</u>	<u>67,622.67</u>