



PANZ

Population Association of New Zealand

Te Roopu Whaka Waihanga Iwi O Aotearoa

Minutes of the 39th Annual General Meeting

27th June 2013, 5.30 pm

Chair: Alison Reid

Minutes: Shefali Pawar

Present (25 members):

Alison Reid	Christine Bycroft	Denise McGregor
Tahu Kukutai	Andrew Hancock	Emily Shrosbree
Shefali Pawar	Brian Osborne	Ellenor O'Byrne
James Newell	Rosemary Goodyear	Jacques Poot
Arvind Zodgekar	Rachael Hutt	John Byrant
Kim Dunstan	Natalie Jackson	Estate Khmaladze
Ward Friesen	Geoff Hayes	Paul Rodway
Mike Berry	Sue Riddle	
Andrew Butcher	Adele Quinn	

Apologies: Warwick Neville, Ian Pool, Vivienne Valledor–Lukey, Vincent & Mary Gray, Andrew Trlin, Anne Henderson, Mansoor Khawaja

Meeting started at 5.30 pm.

1. Minutes from previous AGM (21 June 2013)

Moved to accept: Alison Reid

Seconded: Ward Friesen

Minutes accepted.

2. Presidential report

Attached.

3. Treasurer's Report

- Jamie Newell presented the financial report, a summary of the income and expenditure for the year to date and the finalised 2013 March Year.
- As on 31st March 2013, PANZ had net assets of \$63,251.13 with deposits of \$67,138 and accounts payable of \$3,887.
- During the 2012/13 financial year, PANZ had a net operating deficit of \$9,902.08 compared to the net surplus of \$13,099.36 the previous year. The net operating loss for the 2012/13 year was in part due it being a non-conference year. In addition to this, printing of the back-issue of the Population Review (two issues printed in the 2012/13 year), PANZ Strategic Planning workshop, some 2013 PANZ conference fees paid in advance, updating of the PANZ website and two years of Royal Society of NZ fees paid.

- 109 ordinary members (as per the list updated on 15 June 2013), which is slightly more than the 99 paid members recorded the previous year.
- Income from membership subscriptions was \$3,255 in year ending March 2013 down from \$4,285 the previous year (new memberships are generally low in the non-conference years).
- A lot of work has been put in by the President, Treasurer and the Secretary in re-organising the membership processes and systems and streamlining the workload so that no one person is over-loaded. These changes have enabled the subscriptions to go out much earlier this year.
- PANZ ended the March 2013 year in a strong financial position. Detailed report available in Appendix 1.

Moved to accept: Alison Reid

Seconded: Kim Dunstan

Report accepted.

4. Election of Officers

- The following nominations were received for the 2013/14 year:

President:	Alison Reid
Vice-President:	Tahu Kukutai
Secretary:	Shefali Pawar
Treasurer:	James Newell

Council Members:

Andrew Butcher
 Andrew Hancock
 Arvind Zodgekar
 Christine Bycroft
 Kim Dunstan
 Michael Berry
 Wardlow Friesen
 Rosemary Goodyear
 Rachael Hutt

- Evelyn Marsters has stepped down from her role as a Council member.
- As per the constitution, 8 council members are elected every year. This year we have received nine nominations.
- The President proposed that all nominations be accepted.

Moved to accept: Alison Reid

Seconded: Len Cook

Carried

5. Appointment of Auditor

It was moved by James Newell that we retain the services of the current auditor Graham McCready of the New Zealand Small Business Association for the 2013/14 year.

Moved to accept: James Newell

Seconded: Arvind Zodgekar

Carried

6. Other Business

6a. Support for PANZ Council officers to attend Conference:

- It was proposed by Natalie Jackson that PANZ should financially support its key officers (office bearers) to attend the biennial conference (basic costs – travel, accommodation) as an acknowledgement that their presence is required at the conference and the recognition of all the work they have done over the year for PANZ. Some organisations like NIDEA are cost recovery units and therefore unable to send all interested staff or students to the conference.
- Although in the past some office bearers have been supported, at least for travel, there is no set policy on this. PANZ has supported Council members in terms of travel and accommodation for attending the AGM in instances when the organisation where they work are unable to extend required funds.
- It was suggested that funds be made available (at the discretion of the council) when required to fund office bearers to attend the conference and other meetings only in cases where the organisation of employment is unable to sponsor the same.
- Chair agreed that this matter would be discussed at the first Council meeting.

6b. Issue of diminishing number of Demographers:

- Natalie Jackson (NIDEA) raised the issue of the dwindling number of Demographers in the country. Recently four positions were advertised in NIDEA and around 18 applications were received for each and there was only one applicant among these with Demography skills in each case.
- This issue is really important in terms of succession planning for NIDEA. NIDEA has fought to be able to teach Demography at the University of Waikato and this now vulnerable due to various reasons. When NIDEA was reconstituted from the Population Studies Centre it was thought that it would carry forward the torch of Demography, which has been a challenge.
- One of the good outcomes has been a course that has now been started by Phillip Morrison at Victoria University. It is really important that Demography is taught in NZ. Students should be encouraged to take up Demography as well as any other Universities who want to gear up to teach Population Studies.

6c. Jacques Poot proposed that as PANZ is completing 40 years in 2013, an event needs to be organised to commemorate the occasion. The timing also coincides with the release of the 2013 Census data and the research work that is bound to take place around this.

The AGM ended at 6.00 pm.

APPENDIX 1 – PRESIDENTIAL REPORT 2012/13

Kiaora tatou and welcome to this annual general meeting. Thank you all for making the time to be here today, and for your continuing support for the Population Association of New Zealand. It's great to see so many of you at the AGM.

This meeting has been held to coincide with our 2013 conference, here in Wellington. PANZ has a long history of biennial conferences that are held in different locations around New Zealand. They are always a great opportunity to share our work, update our knowledge and strengthen working relationships.

I would like to thank again the conference sponsors, Statistics New Zealand and The Treasury for their financial support for this year's conference, and the organising committee for their energy and enthusiasm.

This event would not have been possible without the time, dedication and creativity that the organising committee put into it. I would like to acknowledge Dr Tahu Kukutai, Dr Ward Friesen, Michael Berry, Christine Bycroft and Arvind Zodgekar for helping to make it happen. A big thank you also to the PANZ secretary Shefali Pawar, who managed the registrations, and Sarah Kedzlie and Kerry Charles for assisting with the venue set up and looking after our front desk.

Our ability to deliver a streamlined and coherent system of managing subscriptions and membership lists was greatly enhanced last year, thanks to the drive of the PANZ Treasurer Jamie Newell. Respective roles have now been clearly defined – the PANZ Secretary (Shefali Pawar) manages the membership lists, ensuring that membership status, contact details and email addresses are updated and ready to go, while the Treasurer (Jamie) manages the financial aspects of processing subscription payments.

In addition, several new generic PANZ email accounts were established utilising Actrix, an internet based email service. Having generic PANZ email accounts that can be accessed through the internet by more than one person means that whoever is fulfilling the role of the Secretary and Treasurer can log in from home or work, regularly access the PANZ email accounts and keep track of member's enquiries and communications. Well done Jamie! and thanks again Shefali.

Shefali has done an outstanding job as PANZ Secretary in the last year. She came into the role with lots to learn, having not been on Council before, but has found her feet quickly and is onto it. Shefali thanks for your efficiency and professionalism, it is very much appreciated, and we are glad that you have agreed to fill the role again this term.

A flagship product of PANZ is the annual New Zealand Population Review. Over the last few years, Ward Friesen, Arvind Zodgekar and I have worked to bring the publication schedule back in line and to ensure the ongoing success of this unique publication. Volume 38 was released earlier this year and we are on track to release Vol 39 by Christmas. Ward in particular does a great job managing contributions and peer reviews. We have still yet to sort out how to keep the colour on the front cover the same year to year, but you gotta have some mysteries in life I guess!

Other Council members that deserve a special mention include Arvind Zodgekar for organising the Statistics New Zealand Jacoby Prize; Kim Dunstan who continues to bring professionalism and energy to our biannual newsletter; and our Vice President Tahu Kukutai, without whose support, humour and wisdom I for one would be quite lost.

In June last year the newly elected PANZ Council held a strategic workshop here in Wellington, at Statistics House, immediately after the AGM. We reviewed the purpose and activities of PANZ, the current context in which the Association operates, as well as our existing activities including the conference, newsletter, New Zealand Population Review, website, schools competition and the Statistics New Zealand Jacoby Prize.

We identified several long-term goals, including: organising events in between biennial conferences that enable association members to network and PANZ to promote itself (such as wine and cheese talks or regional workshops); supporting and growing young talent; cooperating to a greater extent with Australian colleagues; and promoting relationships and engagement with Pacific demographers.

I look forward to working with this year's Council on progressing all of the above and will discuss with them the possibility of another face to face meeting.

The release of 2013 New Zealand Census results from 3 December this year, and over the following months, will bring plenty of opportunities for us to work together to bring those initiatives to life.

At the last AGM we had a significant change of the guard, with four Council members standing down and four new Council members stepping up. This year we have only one person standing down, Evelyn Marsters. Evelyn, thanks for your support and we wish you all the very best in your post-graduate studies. We hope to see you on Council again one day.

We welcome Rachael Hutt onto the Council this term. Rachael is a Masters student at NIDEA and is no stranger to PANZ, having been the winner of the Statistics Jacoby Prize in 2011.

Dr Rosemary Goodyear is a Christchurch based Senior Analyst within Statistics New Zealand. Rosemary is a well respected researcher and brings a wealth of information about New Zealand population issues and trends.

That is all from me today – thank you again to everyone on Council for the time and effort that you have put in this year. And to all Association members thanks for your continuing support.

Alison Reid
President, Population Association of New Zealand
June 2013

APPENDIX 2 – TREASURER’S REPORT 2012/13

Monday, June 24, 2013

Population Association of New Zealand Financial Statements For Year ended 31 March 2013 Treasurer’s Report

The financial statements of the Population Association of New Zealand for the year ended 31 March 2013 have been audited and the auditor’s report is attached. The auditor gives his unqualified opinion that the financial statements represent a fair and true account of the financial affairs of the Association for the year ended March 2013.

As at 31 March 2013, the Population Association of NZ had net assets of \$63,251.13 consisting of cheque or term deposits of \$67,138.13 and accounts payable of \$3,887. During the financial year to March 2013, the Population Association of New Zealand had a net operating deficit \$9,902.08, contrasting with a net surplus of \$13,099.36 for the 2012 March Year and net loss of \$259.91 for the year to March 2011.

The net operating loss for the 2013 March year was in part due to 2013 March being a nonconference year so is more appropriately compared with the March 2011 year. In comparison with 2011, the main differences results from catch up on printing of back issues of the NZ Population Review, the costs of the PANZ Council planning workshop, some 2013 conference fees being paid in advance, the updating to the PANZ web site software and rebasing on a new theme and two years of Royal Society fees being billed in the 2013 year due to changes in the dates that those fees came to book from one year to another.

Two issues of the NZ Population Review being paid for in the 2013 year compared with only one over each of the previous two years added about \$4,000 to costs compared with 2011 as foreshadowed in the 2012 March year Treasurer’s report. \$2,898 of 2013 biennial conference venue costs were invoiced in February 2013 year and also appear as part of the account payable in the 2013 accounts. Two sets of Royal Society fees were booked in the 2013 year accounting for an additional \$575 which also make up some of the 2013 accounts payable. There were also around \$2,000 in travel and catering costs associated with a special 21 June 2012 PANZ Council strategic planning workshop held at Statistics NZ in Wellington. In summary, the net deficit for the 2013 year provides no grounds for concern. The financial performance of the Population Association was as expected for a non-conference year and in these considerations.

As at the time of writing this report for the AGM, there were 109 ordinary or associate members of the Association, probably slightly up on the 99 paid up members as at 31st March 2012. Membership subscriptions income was \$3,255 in the March 2013 year down from \$4,285 in the 2012 year and it is relevant to note that new memberships are usually lower in non-conference years. Ordinary member subs for the three months so far of the March 2014 year is already close to that for the March 2013 year. Publication membership income increased from \$850 in the March 2012 year to \$1,375 for the 2013 year as catch up on the Journal boosted subscriptions.

The Population Association of New Zealand ended the year to March 2013 in a strong financial position. "Underneath the hood", the Treasurer, the President and the Secretary have put in a lot of work reorganizing membership processes and systems. These changes have made it possible to get this year's subscriptions out much earlier than any previous year and should pay off in a number of other ways over the 2013/2014 year.

James Newell

2012/2013 Treasurer
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