



**Population Association of New Zealand (PANZ)**  
**Te Roopu Whaka Waihanga Iwi o Aotearoa**

**Minutes of the 38th Annual General Meeting**

**21 June 2012**

**Statistics New Zealand offices – Auckland, Wellington, and Christchurch**

Chair: Alison Reid  
Minutes: Adele Quinn

Present 18 Members:

Adele Quinn  
Alison Reid  
Arvind Zodgekar  
Andrew Hancock  
Anne Henderson  
Christine Bycroft  
Deb Potter  
Evelyn Marsters  
James Newell  
Kim Dunstan  
Kirsten Nissen  
Len Cook  
Mansoor Khawaja  
Mike Berry  
Natalie Jackson  
Tahu Kukutai  
Vivienne Valledor-Lukey  
Ward Friesen

*Meeting started at 12.20pm*

The President opened the meeting by welcoming all those present.

**1. APOLOGIES**

Andrew Butcher and Cyril Mako

**2. MINUTES FROM 2011 AGM**

Moved by James Newell that the minutes from the 37th AGM be accepted.

Seconded Anne Henderson

CARRIED

**3. MATTERS ARISING FROM MINUTES OF PREVIOUS AGM**

In order to register with the Charities Commission in 2009 the PANZ constitution required a wording change. They suggested:

“On the winding up or dissolution of the Association, the surplus assets after payment of all costs, debts and liabilities shall be distributed to such charitable organisation(s) having objectives the same as, or similar to, those of the Association, upon and subject to such terms and conditions as the meeting passing the resolution of winding up or, in the case of dissolution by the Registrar of Incorporated Societies, as the Registrar shall determine.”

While this change was initially accepted, concerns were raised about the wording at the 2009 AGM. It was moved (and accepted) that the wording be further refined and accepted at a subsequent AGM. At the 2010 AGM it was again moved (and accepted) that the wording of the PANZ constitution be

carried forward to the 2011 AGM. At the 2011 AGM differing opinions were raised, along with concern about making a decision without a quorum (attendance in Christchurch was low without a Statistics NZ office following the Christchurch earthquakes). It was agreed that the matter of the PANZ constitution wording should be discussed at the 2011 conference. Unfortunately this was overlooked at the point of the conference, so the matter was tabled at the 2012 AGM. The members present at this AGM felt comfortable with the wording regarding the windup or dissolution of the Association.

It was moved by Alison Reid that the current wording of the PANZ constitution be retained.  
Seconded Natalie Jackson  
CARRIED

#### **4. ITEMS OF GENERAL BUSINESS**

No items of general business were tabled.

#### **5. PRESIDENTIAL REPORT OF COUNCIL**

(Full report is available in appendix 1)

Alison noted the highlights of the last 12 months, including the successful conference, updates to the PANZ website to drag it into the 21<sup>st</sup> century, and progress on volumes 37 and 38 of the New Zealand Population Review. Alison thanked James for his work managing the Association's finances, and Kim for producing the biannual newsletter.

The council has four members standing down at this AGM; Cyril Mako, who has been on the council for some time, and previously undertaken a number of roles, including President; Anne Henderson, a former Treasurer; Adele Quinn, the Secretary; and Natalie Jackson, the Vice-President. Alison thanked them all for their service and wished them well in their post-PANZ endeavours. Alison welcomed the new council members who will soon be voted on board.

2013 promises to be busy and productive with a 2013 Census and a PANZ conference. The PANZ Council is holding a strategic workshop this afternoon to review and discuss activities in the current environment, streamline and professionalise current processes and consider new initiatives.

Alison concluded her report by extending her thanks to all current Association members.

#### **6. FINANCIAL REPORT**

This was tabled by James Newell, Treasurer. Full details are available in appendix 2.

Income/expenses:

- We have 99 members plus two associate members.
- During the financial year to March 2012 PANZ made net earnings of \$13,099.36, compared with net losses in the previous two financial years.
- The strong financial performance was the result of high registrations for the 2011 conference, containment of net costs for the conference, and conference sponsorship.
- Non-conference costs were similar to the previous year.
- Expenditure on the NZ Population Review was lower than the previous year, but is anticipated to increase in the 2012/13 year when two issues are planned for release.
- Expenditure on website development was higher than the previous year as the website received considerable development.

Financial position:

- As at 31<sup>st</sup> March 2012 PANZ had net assets of \$73,153.21. This represents an increase in net assets of \$13,099.36. Full details of account balances are available in appendix 2.
- PANZ ended the March 2012 year in a strong financial position, despite the current economic climate. This can be attributed to a successful 2011 conference.
- PANZ is probably in the strongest financial position of its history.

The auditor's report confirmed that the accounts give a fair and true account of the financial affairs of the Association for the year ended 31 March 2012.

Moved by James Newell that the financial report be accepted.  
Seconded Len Cook  
CARRIED

## **7. APPOINTMENT OF AUDITOR**

It was moved by James Newell that we retain the services of the current auditor Graham McCready of the New Zealand Small Business Association for the 2012/13 financial year.  
Seconded Ward Friesen  
CARRIED

## **8. ELECTION OF OFFICERS**

Moved by Alison Reid that all nominees for positions on the council be appointed to the council for the 2012/13 financial year.  
Seconded Anne Henderson  
CARRIED

### **2012/13 PANZ Council:**

President: Alison Reid  
Vice-President: Tahu Kukutai  
Secretary: Jenine Cooper  
Treasurer: James Newell

### Council Members:

Andrew Butcher  
Andrew Hancock  
Arvind Zodgekar  
Christine Bycroft  
Evelyn Marsters  
Kim Dunstan  
Michael Berry  
Wardlow Friesen

Natalie Jackson is stepping down as Vice-President, Adele Quinn is stepping down as Secretary, and Anne Henderson and Cyril Mako are stepping down as Council members.

## **9. GENERAL BUSINESS**

There were no items of general business.

**The AGM ended at 12.55 pm.**

### **Appended:**

2012 Presidential Report  
2012 Treasurer's Report

## **APPENDIX 1 – PRESIDENTIAL REPORT 2011/12**

Kiaora tatou, talofa lava and welcome to this annual general meeting.

Thank you all for making the time to be here today, and for your continuing support for the Population Association of New Zealand.

I would like start by briefly outlining the highlights of the last 12 months.

First, and perhaps most visible, was the success of our Auckland-based conference last November. This was pulled together under relatively short timeframes and a mammoth amount of work went into securing sponsorship, international and national speakers, organising plenaries and panels, promoting the event, and of course organising the venue, catering and after-dinner entertainment.

I would like to thank the conference sponsors Auckland Council, Statistics New Zealand, Te Puni Kokiri, and Uniservices – the University of Auckland’s research arm, for the support they gave to us, especially during a time of general financial constraint.

The conference really would not have been possible without the time, dedication and creativity that the conference sub-committee put into it, and I would like to again publically acknowledge Dr Tahu Kukutai, James Newell, Michael Berry, Anne Henderson, Dr Ward Friesen, Len Cook, and a big thanks to Alyssa Stent from Auckland Council who managed the registrations. We streamlined some processes, such as introducing a flat registration fee and we bought in some new initiatives such as ‘Pop’ in 5’ which was a chance for graduate students to relay their work to a general audience in 5 minutes. It was a lot of work, but good fun.

Less visible but just as important is the work that has occurred behind the scenes.

Earlier this year the PANZ website transitioned to a new url and was also upgraded to a current version of Word Press. Jamie Newell was instrumental in that, liaising with a contractor to drag the website into the 21<sup>st</sup> century. Websites are essential communication tools in today’s world and we will continue to enhance its utility.

Dr Tahu Kukutai, Professor Natalie Jackson, and Professor Richard Bedford have been navigating the high seas of hectic schedules, academic commitments and PBRF rounds to bring together Volume 37 of the New Zealand Population Review, our annual journal. Volume 37 will be a very special one as it will be a *festschrift* to Professor Ian Pool, the godfather of New Zealand demography. The final touches are being put on that edition and we hope to release it, with a little fanfare no doubt, in a month or two.

Current work on Vol 38 is also underway so we should have two journals released this calendar year, therefore bringing us back up to sync with dates and years, and allowing me to retire from Presidency with at least one of my goals achieved!

Financially we are in a good position with several long term investments ticking away and money in the bank. Thanks to Jamie Newell for taking up the reins of Treasurer again, and for managing that very important function.

Kim Dunstan brings professionalism and energy to our biannual newsletter – and has moved it into an electronic version rather than printed.

As with all AGMs there is a change of the guard this year, with four Council members standing down and four new Council members stepping up.

Many thanks to those who are standing down this year for your time and commitment – in order of length of time on Council - Cyril Mako, Anne Henderson, Adele Quinn and Professor Natalie Jackson. All four have been actively involved in Council activities and have taken up pivotal roles along the way. Cyril has been on Council for many years now and was President for two years, Anne is also a long term member and was Treasurer in 2010, Adele joined the Council two years ago and has been our Secretary during that time, and Natalie was Vice President in the last year. On behalf of the rest of the Council I would like to wish you all the very best in your post PANZ endeavours and I trust that our paths will continue to cross.

Turning now to welcome the new Council members, we welcome Dr. Andrew Butcher, Director of Policy and Research at the Asia New Zealand Foundation, Jenine Cooper, Research Officer at the National Institute of Demographic and Economic Research, Evelyn Marsters who is completing her doctorate at the University of Auckland and Christine Bycroft, a principal statistician at the Christchurch Stats NZ office. These four bring with them a diversity of population interests and activities, not to mention geographic representation. I hear good things about you all, and hope that you enjoy your time on Council.

Looking ahead, the next year will be busy and productive, not the least because of the much anticipated 2013 Census in March, and the bi-ennial PANZ conference to be held in Wellington.

The new Council will be meeting immediately after this meeting to hold a strategic workshop, in which we will explore the relevance of our activities in the current context and will work together to explore new initiatives. We will report back to the Association after the event.

That is all from me today - thank you again to everyone on Council for the time and effort that you have put in this year. And to all Association members thanks for your continuing support.

Alison Reid  
President, Population Association of New Zealand  
June 2012

## **APPENDIX 2 – TREASURER’S REPORT 2011/12**

21 June 2012

### **Population Association of New Zealand Financial Statements For Year ended 31 March 2012**

The financial statements of the Population Association of New Zealand for the year ended 31 March 2012 have been audited and the auditor’s report is attached. The auditor gives his unqualified opinion that the financial statements represent a fair and true account of the financial affairs of the Association for the year ended March 2012.

As at 31 March 2012, the Population Association of NZ had net assets of \$73,153.21 consisting of cheque or term deposits of \$73,293.21 and accounts payable of \$140. This represents an increase in net assets of \$13,099.36 on the position as at the end of March 2011. During the financial year to March 2012, the Population Association of New Zealand in net earned \$13,099.36, contrasting with a net loss of \$290 for the 2011 March Year and net loss of \$4,399 for the year to March 2010. The strong financial performance for the year to March 2012 was a result of high registrations for the 2011 conference, containment of net costs for the 2011 conference and a healthy level of conference sponsorship. At this point, it is appropriate to acknowledge and thank the 2011 conference sponsors, Auckland Council, Auckland Uniservices, Statistics NZ and Te Puni Kokiri.

There were 99 financial members as at 31<sup>st</sup> March 2012, similar to 94 as reported for the 2010 financial year. Membership subscriptions income was also up slightly on the previous year at \$5,120 up from \$4,700 for the previous year and the highest over the years from 2007. Within this total, publication member subs at \$850 are coming back but still way below the 2009 peak of \$2,639. Associate member subscriptions were very low at only \$40 and corporate member subs were zero as for the previous two years as compared with \$300-400 over 2008 and 2009.

Non-conference costs were generally similar to the previous year. Expenditure on the NZ Population Review was only \$3,537 compared with \$5,915.45 over the previous year. Expenditure on the NZ Population Review for the upcoming 2012/2013 year will probably increase with two issues planned for release. Expenditure on web site development was \$977.50 compared with \$126 for the previous year.

The Population Association of New Zealand ended the March 2012 in a strong financial position, despite the current climate, due to a very successful 2011 conference. PANZ is probably in the strongest financial position in its history.

James Newell  
Treasurer  
Population Association of New Zealand  
PO Box 225, Wellington  
Email: [jnewell@mera.co.nz](mailto:jnewell@mera.co.nz)

**Population Association of New Zealand (Inc.) (PANZ)**

**Profit and Loss Statement Year Ending 31 March 2012**

<b>Income</b>	<b>2012</b>	<b>2011</b>
356 Ord. Mem. Arrears	\$360.00	\$495.00
357 Ass. Mem. Arrears	\$0.00	\$40.00
370 Pub Mem Current	\$850.00	\$490.00
372 Ord Mem Current	\$3,825.00	\$3,600.00
373 Ass Mem Current	\$40.00	\$70.00
374 Ord Mem In Advance	\$45.00	\$5.00
400 Conference Registrations	\$16,900.00	\$0.00
403 Conference Dinner	\$3,540.00	\$0.00
405 Conference Sponsorship	\$18,000.00	\$0.00
426 Royalties	\$3,201.08	\$0.00
433 Bank Interest	\$225.88	\$75.73
434 Term Deposit Interest	\$2,088.03	\$2,557.76
<b>Total Income</b>	<b><u>\$49,074.99</u></b>	<b><u>\$733.49</u></b>
<b>Expenses</b>		
	\$0.00	\$0.00
602 Website	\$977.50	\$216.00
604 Stationery	\$206.20	\$128.23
605 Postage	\$534.21	\$260.61
610 Population Review	\$3,537.03	\$5,915.45
615 Newsletter	\$0.00	\$26.50
620 Council Travel, Phone	\$166.00	\$149.70
625 Special Public. Subsidy	\$0.00	\$573.32
630 Council Meetings (incl conf calls)	\$132.80	\$0.00
639 Charities Commission Fee	\$0.00	\$100.00
640 Auditor's Fee	\$230.00	\$225.00
641 Visa/MC Fees	\$378.06	\$26.09
645 Royal Society Fee	\$828.97	\$0.00
650 Post Box Rental	\$160.00	\$0.00
655 Conference	\$135.56	\$0.00
656 Conference Venue	\$4,416.00	\$0.00
657 Conference Plenary Speaker Expenses	\$7,254.29	\$0.00
658 Conf Admin Fees	\$680.00	\$0.00
660 Bank Fees	\$105.81	\$2.50
661 Conference Poster Prize	\$150.00	\$0.00
664 Conf Catering	\$14,376.36	\$0.00
666 Conf bags	\$1,306.84	\$0.00
667 Charitable Donations	\$400.00	\$0.00
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	\$35,975.63	\$7,623.40
<b>Profit (Loss)</b>	<b><u>\$13,099.36</u></b>	<b><u>-\$259.91</u></b>

**Population Association of New Zealand (Inc.) (PANZ)**  
**Balance Sheet**  
**As at 31 March 2012**

<b>CAPITAL</b>		2012	2011
PL	Profit and Loss	\$60,053.85	\$60,343.76
		\$60,053.85	\$60,343.76
	Plus Current Year Operating Surplus/(Deficit)	\$13,099.36	-\$289.91
<b>TOTAL CAPITAL FUNDS</b>		<b>\$73,153.21</b>	<b>\$60,053.85</b>
<b>REPRESENTED BY</b>			
<b>CURRENT ASSETS</b>			
BANKCHQ	Bank Cheque Account	\$26,003.44	\$14,852.11
BANKTER	Term Deposit	\$47,289.77	\$45,201.74
		\$73,293.21	\$60,053.85
<b>LESS CURRENT LIABILITIES</b>			
ACCPAY	Accounts Payable	\$140.00	\$0.00
		\$140.00	\$0.00
<b>NET WORKING CAPITAL</b>		<b>\$73,153.21</b>	<b>\$60,053.85</b>
<b>FIXED ASSETS</b>			
		\$0.00	\$0.00
<b>NET ASSETS</b>		<b>\$73,153.21</b>	<b>\$60,053.85</b>