



**Population Association of New Zealand (PANZ)  
Te Roopu Whaka Waihanga Iwi o Aotearoa**

**Minutes of the 37th Annual General Meeting**

**7 July 2011**

**Statistics New Zealand offices – Auckland, Wellington, and Christchurch**

Chair: Alison Reid  
Minutes: Adele Quinn

Present 13 Members:

Adele Quinn  
Alison Reid  
Arvind Zojeker  
Anne Henderson  
David Bromell  
James Newell  
Joel Watkins  
Kate Smaill  
Kim Dunstan  
Mansoor Khawaja  
Mike Berry  
Sarah Johnson  
Ward Friesen

*Meeting started at 12.20pm*

The President opened the meeting by welcoming all those present.

**1. APOLOGIES**

Adrienne Stringer, Andrew Hancock, Cyril Mako, Deb Potter, Ian Pool, Len Cook, Martin Tobias, Natalie Jackson, Peggy Koopman-Boyden, Tahu Kukutai

**2. MINUTES FROM 2010 AGM**

Moved by Alison Reid that the minutes from the 36th AGM be accepted.  
Seconded Anne Henderson  
CARRIED

**3. MATTERS ARISING FROM MINUTES OF PREVIOUS AGM**

In order to register with the Charities Commission in 2009 the PANZ constitution required a wording change. They suggested:

“On the winding up or dissolution of the Association, the surplus assets after payment of all costs, debts and liabilities shall be distributed to such charitable organisation(s) having objectives the same as, or similar to, those of the Association, upon and subject to such terms and conditions as the meeting passing the resolution of winding up or, in the case of dissolution by the Registrar of Incorporated Societies, as the Registrar shall determine.”

While this change was initially accepted, concerns were raised about the wording at the 2009 AGM. It was moved (and accepted) that the wording be further refined and accepted at a subsequent AGM. At the 2010 AGM it was again moved (and accepted) that the wording of the PANZ constitution be carried forward to the 2011 AGM.

Differing opinions were raised at this AGM, along with concern about making a decision without a quorum. There was general agreement that it should be discussed at a special meeting.

Moved by Mansoor Khawaja to address the matter of the PANZ constitution wording at the 2011 conference.

Seconded James Newell  
CARRIED

#### **4. ITEMS OF GENERAL BUSINESS**

No items were raised.

#### **5. PRESIDENTIAL REPORT OF COUNCIL**

(Full report is available in appendix 1)

Alison noted the devastating events of the 22 February and ongoing earthquakes in Canterbury. As well as the personal, family and community impacts, both in Canterbury and throughout New Zealand, Alison noted the subsequent cancellation of the 2011 Census, the disruption to Statistics New Zealand's Christchurch offices and the postponement of the PANZ conference from June to November 2011. The call for abstracts will be made soon and work is underway to secure a range of national and international speakers.

The New Zealand Population Review is now an annual publication, with Volume 35 released in August 2010, and Volume 36 on track for publication in late July. The 2011 Jacoby Prize and Schools Competition will run later this year.

#### **6. FINANCIAL REPORT**

This was tabled by Anne Henderson, Treasurer. Full details are available in appendix 2. The financial report is straightforward this year with no conference.

Income/expenses:

- We have about 83 members plus 3 associate members. The numbers are likely to increase when we get to the conference. Publications members were not charged subscriptions for 2010-11, as we are behind with our journal.
- There were no royalties from CLL in this financial year, but they have been claimed and will come through in the 2011-12 year. The royalties are earned mainly by university libraries making copies of New Zealand Population Review (NZPR) articles.
- Interest rates were a little lower this year.
- The NZPR is our greatest expense.
- The special publication advance was for the special edition of NZPR.
- Royal Society fee went through after the end of the financial year.
- Overall there was a loss of \$289.91 – similar to the last non-conference year.
- It was noted that as a charity we do not pay taxes or GST.

Financial position:

- Anne gave a summary of the account balances, which are available in appendix 2, and outlined the mistake in Moneyworks reflected on page 2 of the financial report.
- A closed Term Deposit transferred to the cheque account was mis-entered in Moneyworks as income. This entry was subsequently reversed, leaving the record for the cheque account showing a deficit rather than its actual credit, and the term deposit total augmented. The final total remained correct, and as on the corrected final page of the report (page 3). A note regarding the mistake and correction was included in the report submitted to the auditor for auditing.

The auditor's report confirmed that the accounts give a fair and true account of the financial affairs of the Association for the year ended 31 March 2011.

Alison thanked Anne for her work as Treasurer, and noted her great work.

Moved by Anne Henderson that the financial report be accepted.  
Seconded James Newell  
CARRIED

## **7. APPOINTMENT OF AUDITOR**

It was moved by Anne Henderson that we retain the services of the current auditor Graham McCready of the New Zealand Small Business Association for the 2011/12 financial year.

Seconded Ward Friesen  
CARRIED

## **8. ELECTION OF OFFICERS**

Moved by Alison Reid that all nominees for positions on the council be appointed to the council for the 2011/12 financial year.

Seconded Arvind Zodgekar  
CARRIED

### **2011/12 PANZ Council:**

President: Alison Reid  
Vic-President: Natalie Jackson  
Secretary: Adele Quinn  
Treasurer: James Newell

### **Council Members:**

Andrew Hancock  
Anne Henderson  
Arvind Zodgekar  
Cyril Mako  
Kim Dunstan  
Michael Berry  
Tahu Kukutai  
Wardlow Friesen

Martin Tobias is stepping down as a Council member. Alison thanked Martin for his participation and enthusiasm.

## **9. GENERAL BUSINESS**

James thanked Alison and others for their hard work in a difficult year.

Arvind commented on the fantastic work Alison has done, particularly with the journal, and all present showed their appreciation.

**The AGM ended at 12.55 pm.**

### **Appended:**

2011 Presidential Report  
2011 Treasurer's Report

## **APPENDIX 1 – PRESIDENTIAL REPORT 2010/11**

Alison Reid, President

Kiaora tatou

Welcome to this year's AGM and a big thank you to you all for taking the time to attend.

Before I get into some of the details of the Association's activities over the last 12 months I would again like to acknowledge how difficult and challenging this past year has been for some of our Council and Association members, and of course for many New Zealanders.

In particular, the devastating events of 22 February 2011 and ongoing earthquakes in Canterbury have created significant and ongoing impacts on a personal, family and community level - not only within that region but across the whole country.

Many long-standing PANZ members including our Secretary, Adele Quinn, and the Editor of the Newsletter, Kim Dunstan, as well as their fellow Christchurch-based Statistics New Zealand crew have had to endure sustained challenges and change for months now. As winter kicks in and the seismic activity continues I am sure that I speak for all of us based elsewhere that our hearts go out to all of you who live and work down there.

Two major flow-on effects from events in Christchurch that are of relevance to this Association and its members were the cancellation of the 2011 Census and the total disruption to the Statistics New Zealand Christchurch offices. In the latter case not only have staff been displaced, but it appears that many vital files and papers may be lost.

The cancellation of the 2011 Census was the right thing to do. PANZ was one of many groups who made submissions to the Minister for Statistics to reschedule the next Census as soon as practicable, and we welcomed the news that the next Census will be undertaken in 2013. Two years delay is better than waiting another five, as some of us had feared. Census data is the cornerstone of population statistics in New Zealand, and at this juncture in New Zealand there are no real alternatives. We will continue to keep a watchful eye on the current exploration by the government to move to a ten year cycle, and will participate in any discussions or consultation around the topic on behalf of Association members.

It will be fascinating to take measure after the next Census of the extent of population growth and change across the country's cities and rural areas, and to trace the impacts on population flows and household characteristics from the Canterbury quakes and the on-going recession.

In the meantime, perhaps there are opportunities to work together to undertake some different research activities in the next year or two and to explore extended or alternative uses of current data sources.

Turning to the activities of the Association in the last 12 months, it has been a successful year, thanks to the combined efforts of Council.

I would like to thank Anne Henderson for fulfilling the role of Treasurer over the last year. Anne has done a great job battling through cumbersome email systems and the mysteries of Moneyworks to ensure that the 2011/12 subs got out in time, our finances are in order and that all bills were paid. It has been an absolute pleasure to work with you.

I would also like to thank Adele Quinn for her can-do attitude, for getting the agendas and minutes out in timely fashion and attending to other secretarial duties, and to Kim Dunstan for the successful production of two excellent newsletters, often in between earthquakes, out of your office and not always able to get to relevant files and computer systems.

It has been fantastic to have Natalie Jackson and Tahu Kukutai from NIDEA at the University of Waikato on Council this past year, as well as Martin Tobias from Ministry of Health and Mike Berry from Stats NZ. Unfortunately, Martin's time on Council has been short-lived as he is not standing for Council again. We wish you all the best and perhaps we might see you again on Council when things are less hectic.

The New Zealand Population Review is now an annual publication. It was unsustainable and unrealistic to continue delivering it two times a year, and as a consequence PANZ was getting a little too behind in its release dates.

Volume 35 was released in August last year and Volume 36 is on track for publication later this month. I have been working with Ward Friesen and Arvind Zodgekar to complete the somewhat mammoth task of producing the journal; both continue to dedicate lots of time and dedication to the task. I am resolute in my determination to ensure that the Population Review is published regularly from now on and to a high standard. The Editorial team aim for a high quality final product and are building a practice of clear instructions to contributors, thorough review processes, attention to detail in editing and working to clear deadlines.

The 2011 Jacoby Prize and the Schools Competition are again on offer this year. Numbers of entries are not high despite the best efforts of Arvind Zodgekar and Cyril Mako who have kindly offered to manage these competitions. I will be proposing to the new Council that we find ways to put some effort into promoting these competitions again next year in order to increase publicity and hopefully boost participation.

The 2011 PANZ Conference is coming up in Auckland in late November. The organising committee is currently working on securing a range of international and national speakers. We will be calling for abstracts soon and I encourage you all to come along and tell us about the work you are doing, to enjoy the opportunity to hear about other's research and policy activity, and of course to network over a luke-warm cup of coffee.

Thank you again to everyone on Council for the time and effort that you have put in this year. And to all Association members thanks for your continuing support.  
See you at the conference!

Alison Reid  
President, Population Association of New Zealand

July 2011

**APPENDIX 2 – TREASURER’S REPORT 2010/11**

7 July 2011

**Population Association of New Zealand**

Financial Statements

For Year ended 31 March 2011

Anne Henderson  
Treasurer  
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**PANZ Fin. Report 2010-11: Profit & Loss Year to 31 March 2011, vs Previous Yr**

<b>Income</b>	<b>This Year</b>	<b>Last Year</b>
356 Ord. Mem. Arrears	495	360
357 Ass. Mem. Arrears	40	0
370 Pub Mem Current	490	947.61
371 Corp Mem Current	0	95
372 Ord Mem Current	3,600.00	3,205.00
373 Ass Mem Current	70	95
374 Ord Mem In Advance	5	45
375 Pub Mem In Advance	0	100
400 Conference Registrations	0	24,440.00
403 Conference Dinner	0	2,325.00
404 Conf dinner	0	525
405 Conference Sponsorship	0	10,500.00
426 Royalties	0	2,191.47
433 Bank Interest	75.73	146.88
434 Term Deposit Interest	2,557.76	3,093.62
<b>Total income</b>	<b>7,333.49</b>	<b>48,069.58</b>
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<b>Expenses</b>		
602 Website	216	0
604 Stationery	128.23	264.7
605 Postage	260.61	256.79
607 Jacoby Prize	0	321.12
609 School Essay	0	900
610 Population Review	5,915.45	4,131.83
615 Newsletter	26.5	474.64
620 Council Travel, Phone	149.7	0
625 Special Public. Subsidy	573.32	0
639 Charities Commission Fee	100	0
640 Auditor's Fee	225	225
641 Visa/MC Fees	26.09	276.91
645 Royal Society Fee	0	810.95
650 Post Box Rental	0	150
656 Conference Venue	0	3,839.06
657 Conference Plenary	0	932.93
Speaker Expenses		
658 Conf Admin Fees	0	11.98
660 Bank Fees	2.5	0
661 Conference Poster Prize	0	200
662 Conference Registration	0	684
Fees		
663 Conf CD Expenses	0	2,204.76
664 Conf Catering	0	23,514.00
665 Conference Technical	0	10,411.37
666 Conf bags	0	1,632.46
670 Knowledge Management	0	1,225.62
<b>Total expenses</b>	<b>7,623.40</b>	<b>52,468.12</b>
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<b>Profit (Loss)</b>	<b>-289.91</b>	<b>-4,398.54</b>
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**Population Association of New Zealand (Inc.) (PANZ)**

**Statement of Financial Position  
As at end of Mar:2010/11**

<b>CAPITAL</b>	<b>This Year</b>	<b>Last Year</b>
Profit and Loss	60,343.76	64,742.30
	<hr/>	<hr/>
	60,343.76	64,742.30
Plus Current Year Operating Surplus/(Deficit)	-289.91	-4,398.54
	<hr/>	<hr/>
<b>TOTAL CAPITAL FUNDS</b>	<b>60,053.85</b>	<b>60,343.76</b>
	<hr/>	<hr/>
<hr/> <b>REPRESENTED BY</b> <hr/>		
<b>CURRENT ASSETS</b>		
Term Deposit	64077.73 *	61,519.97
	<hr/>	<hr/>
	64,077.73	61,519.97
<b>LESS CURRENT LIABILITIES</b>		
Bank Cheque Account	4023.88 *	1,176.21
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	4,023.88	1,176.21
<b>NET WORKING CAPITAL</b>	<b>60,053.85</b>	<b>60,343.76</b>
<b>FIXED ASSETS</b>		
	0	0
	<hr/>	<hr/>
<b>NET ASSETS</b>	<b>60,053.85</b>	<b>60,343.76</b>
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\* Classification issue in Moneyworks, to be resolved.

<b>Accounts and outstanding for year ending 31 March 2011</b>			
Accounts			
			Available funds
Current and Savings Accounts			
Cheque account			\$14,852.11
Term Deposits			
Term deposit		\$7,318.54	
Compounding term deposit		\$26,173.69	
Term deposit		\$11,709.51	
			\$45,201.74
Total available funds			<b>\$60,053.85</b>
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Outstanding income and expenses at 31 March 2011			
Income:			
CLL Royalties		\$1,682.22	
			\$1,682.22
Expenses:			
Post Office box fee		\$160.00	
RSNZ fee		\$828.97	
			\$988.97
Total outstanding			<b>\$693.25</b>