



35th POPULATION ASSOCIATION OF NEW ZEALAND ANNUAL GENERAL MEETING

Minutes of the 35th Population Association of New Zealand Annual General Meeting 31 August 2009 Civic Suites, Wellington Convention Centre, Wellington

Chair: Cyril Mako
Minutes: Alison Reid

Present 26 Members:

Alan Ambury
Bill Boddington
Richard Bedford
Paul Brown
Christine Bycroft
A Dharmalingam
Kim Dunstan
Anne Henderson
Peter Himona
Andrew Howe
Natalie Jackson
Sarah Johnson
Mansoor Khawaja
Peggy Koopman-Boyden
Frances Leather
Mervyl McPherson
Megan Murphy
Cyril Mako
Denise McGregor
James Newell
Brian Osborne
Ian Pool
Jacques Poot
Peter Salter
Alison Reid
Richard Speirs
Suzanne van der Pas

Meeting started at 5.30 pm

The President opened the meeting by welcoming all those present.

1. APOLOGIES

Ward Friesen, Len Cook, Arvind Zodgekar.

Moved C Mako that apologies be accepted. CARRIED

2. MINUTES FROM 2008 AGM

One small amendment is required to remove a spelling mistake on Prof. Ian Pool's name.

Moved Cyril Mako that the minutes from the 34th AGM be accepted, subject to that change.

Seconded Mansoor Khawaja
CARRIED

3. MATTERS ARISING

No matters arising from previous minutes.

4. ITEMS OF GENERAL BUSINESS

The timing and location of the next biennial PANZ conference was added to Items of General Business.

5. PROPOSED CHANGE TO THE PANZ CONSTITUTION

PANZ has been granted an extension until 30 September 2009 by the Charities Commission to change the wording in our constitution in order that we can register with them. It has been proposed to amend Section XIII, Clause 2 of the PANZ constitution to read:

"On the winding up or dissolution of the Association, the surplus assets after payment of all costs, debts and liabilities shall be distributed to such charitable organisation(s) having objectives the same as, or similar to, those of the Association, upon and subject to such terms and conditions as the meeting passing the resolution of winding up or, in the case of dissolution by the Registrar of Incorporated Societies, as the Registrar shall determine."

Ian Pool raised concerns about the proposed wording, as he felt that there should be more clarity around the phrase 'such charitable organisation(s) having objectives the same as, or similar to, those of the Association'. He asked whether the phrase could be sharpened up somehow, and perhaps PANZ could have a register or a list of suitable organisations.

It was agreed that this was an important issue however the strict timeframe set by the Charities Commission was also noted. To that end, it was suggested that PANZ accept the initial wording change and review the wording in the next few months.

Moved Ian Pool to accept the proposed change to Section XIII, Clause 2 of the PANZ constitution

Seconded James Newell
CARRIED

Moved James Newell that the wording be further refined and accepted at a subsequent AGM

Seconded Mansoor Khawaja
CARRIED

6. PRESIDENTIAL REPORT OF COUNCIL

President Cyril Mako noted the success of the 2009 Conference and thanked all those involved. He noted that the original plan had been to hold the conference in Hamilton. The venue had been moved to Wellington however, as it was felt by Council that

attendees would be more likely to be able to attend a Wellington based conference at this time due to general budgetary constraints. He thanked Richard Bedford and Katie McLean at the Population Studies Centre at Waikato University in Hamilton for the work they had undertaken in initial preparations for the conference to be held there.

The Conference sponsors (Statistics NZ, Te Puni Kōkiri, Ministry of Social Development, Department of Labour and Ministry of Education) were acknowledged.

In July 2008 a delegation of PANZ Council members and other New Zealand demographers attended the Australian Population Association meeting in Alice Springs. A feature of this joint meeting was a joint PANZ /APA seminar that was very successful and useful. James Newell put in a lot of organisation and work towards preparing that seminar and was thanked for that.

Len Cook and Richard Bedford, who both stood down from council at the 2009 AGM, were thanked for their participation and contribution.

7. FINANCIAL REPORT

Tabled by Peter Himona, Treasurer. Full details appended (Appendix 2).

Moved Peter Himona that the financial report be accepted, subject to small change on first page.

Seconded by James Newell

CARRIED

8. 2009/10 SUBSCRIPTIONS

Subscriptions for 2010/2011 year will remain at current prices.

9. ELECTION OF OFFICERS

Moved by Cyril Mako that all nominees for positions on the council be appointed to the council for the 2009 /2010 financial year.

Seconded Alison Reid

CARRIED

2009/2010 PANZ council:

President: Denise McGregor

Vice President: to be nominated by incoming PANZ council

Secretary: Alison Reid

Treasurer: Peter Himona

Council Members:

Cyril Mako

Wardlow Friesen

Anne Henderson

Arvind Zodgekar

James Newell

Sarah Johnson (nee Voon)

Mansoor Khawaja

Brian Osborne

Kim Dunstan

The new PANZ council will nominate their Vice President at their next meeting.

Cyril Mako was thanked by all for the great job that he did as President of PANZ over the last two years. Denise McGregor took the Chair as incoming President.

10. APPOINTMENT OF AUDITOR

It was moved Peter Himona that we retain the services of current auditor Graham McCready of the New Zealand Small Business Association for the 2009/2010 financial year.

Seconded Richard Bedford
CARRIED.

11. GENERAL BUSINESS

1. 2011 PANZ conference

The timing of conferences was discussed with several noting that a late August date had been favourable for them, particularly as it did not clash with other regular conferences (for example the New Zealand Statistical Association conference). The 2011 conference may be held at a similar time.

It was acknowledged that the results from the 2011 New Zealand census will not be available in time for the 2011 PANZ conference. James suggested that we could hold a separate workshop in 2012 following the release of census data.

Mansoor Khawaja mooted that all future conferences be held in Wellington. This was discussed and while it was agreed that Wellington based conferences were easier for central government agencies to attend, there was also a desire to continue to alternate the location of the biennial PANZ conferences, in order to share the responsibility of conference organising and to encourage broad participation and attendance. It was noted that holding conferences in Wellington alone was not particularly suitable for people from other main regional centres and that the conference may encourage a broad range of attendees if it is moved around.

2. Richard Bedford made special mention of the work that Mansoor Khawaja had done towards organising the conference programme.

The AGM ended at 6.00 pm.

Appended:

2009 Presidential Report
Treasurers report (under separate cover).

APPENDIX 1 – PRESIDENTIAL REPORT 2008/09

31 August 2009

Cyril Mako, President

Tena koutou katoa

Looking back over the year, one might be excused for thinking we hadn't really done a lot, although when one looks at where we are today (at our biannual conference), and how smoothly things have run it is a tribute to those involved in the organisation of the conference. Over the past year, it hasn't been plain sailing. At the 2008 AGM back in July last year, the intention was to follow our regular pattern of alternating the venue for the conferences, and proposed holding it in Hamilton in July of this year. For a number of reasons having Hamilton as a venue became unworkable. I'd like to acknowledge the work that Dick Bedford and in particular Katie McLean for the scoping work they undertook for us.

The decision to move the conference back to Wellington wasn't taken lightly, but with budget cuts looming at the beginning of the year, this appeared to be the most pragmatic approach. At the time we made the call, we were also looking at trying to back on to other relevant conferences in an effort to reduce travel costs for participants who would attend both conferences. It looked like Statistics NZ were going to hold their Users and Producers of Official Statistics Forum, later this week so seemed like a perfect combination. As many of you are aware this is now being held in March 2010, so may see you there.

In the annual report last year I made the comment that "*Running conferences like this is a costly business* and expressed my gratitude for the sponsorship that Statistics New Zealand, Te Puni Kokiri, the Ministry of Social Development, the Department of Labour and the Ministry of Education provided. Their contributions allowed us to bring in high quality speakers and meant we could keep registration fees at a very affordable level. It is very pleasing that these organisations have been able to continue to support us.

In the middle of 2008, a number of PANZ Council members and other members of PANZ headed off to the centre of Australia mid-year to the APA conference. A feature of this conference was a joint APA-PANZ session which covered population indicators, migration and skills and labour force issues. Thank you to those who prepared and presented the information on our behalf.

Last year we welcomed Len Cook onto the Council. Unfortunately, due to work commitments, Len has opted not to put his name forward for a formal role on council this year. He has, however, indicated that he is available to provide advice and assistance to Council whenever we may need it. Another name missing from the nominations for council this year is Dick Bedford. Both have made significant contributions to the smooth running of the council over recent years. I wish to acknowledge their contributions.

Publications produced during the year

- Newsletters

Anne Henderson has worked tirelessly to ensure two copies of the newsletter appear in your mail box each year. Anne is relinquishing this role, and whoever takes over has big shoes to fill.

- Journals

We didn't have any Journals make it off the presses this year. This has certainly been a very difficult area over the past few years, as the flow of material to the editors has dropped away considerably. We encourage all presenters at the conference to consider making their papers available for publication in the Journal.

- “Electronic” publications

James Newell prepared “Knowledge Base”, a searchable CD of PANZ and population studies publications, and the “2007 Conference Presentations” which were sent out to members during the year.

Awards

- Student Essay Competition.

The Statistics New Zealand Jacoby Prize is awarded annually by PANZ for the best essay on a population topic written during a course of university study. The competition is open to university students throughout New Zealand and the essays are submitted in the form they were presented during the course of study.

- PANZ Schools Essay Competition on Population Issues

We tried to introduce a schools essay competition to coincide with the conference two years ago. While we received some entries, none of the entries were considered suitable to award a prize to.

Both of these competitions have been run again this year, and we have received entries worthy of receiving awards. The winners of these will be announced in a conference session tomorrow morning.

Finally I want to acknowledge the work of the council over the past two years, most of whom have been very active in the conference organising committee. Individually and collectively you have been great to work with, and have made my role much easier. Thank you all for everything you have done. I look forward to working with you all in the coming year.

Kia kaha, kia toa, kia manawanui

No reira, tena koutou tena koutou tena tatou katoa

Cyril Mako
PRESIDENT

APPENDIX 2 – TREASURERS REPORT 2008/09

24 August 2009

Population Association of New Zealand

Financial Statements

For Year ended 31 March 2009

Treasurer's Report

This is the financial report for the year ended 31 March 2009. During that financial year the Population Association of New Zealand made a change to its accounting method. The Association no longer accrues expenses or income that is not invoiced. The main change as a result of this is the Association no longer accrues bank interest. Instead it will show bank interest in the year it is paid. The reason for this change is it makes reporting easier.

Our accounts for the 31 March 2009 have been audited and the auditor's report is attached. Our auditor states our financial accounts have been prepared in accordance with Generally Accepted Accounting Principals and there are no outstanding tax compliance issues. In our last audit the auditor raised concerns that we may have tax compliance issues, these have now been resolved.

As at the 31 March 2009 the Population Association of New Zealand remains in a secure financial position with assets of \$64,742 consisting of cheque or term deposits of \$64,742 and no debts.

During the 2009 financial year the Population Association of New Zealand made a net loss of \$410. Income for the year was similar to other non-conference years. Total expenses were also similar to non-conference years however the make up of expenses varied slightly. During the last financial year: expenses of \$3,550 were incurred in the establishment of a knowledge database designed to record publications of the Association and work on the 2007 Conference Proceedings DVD; the auditors fee was higher than the previous year due to work around tax compliance issues; two years Royal Society fees were paid to offset a previously late account; and the Association subsidised travel expenses of three council members to travel to the Australian Population Association's Biennial conference.

There were 107 financial members as at 31 March 2009, more members than in the previous two years.

	2009	2008	2007
Financial Members	107	71	96

I am happy that these records are a true account of our financial position as at 31 March 2009 and that the Population Association of New Zealand is in a sound financial position.

Peter Himona
Treasurer
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Phone 04-4604916 bus, 04-4770094 a/h

POPULATION ASSOCIATION OF NEW ZEALAND INC

Financial Performance Year end 31 March

	2009	2008	2007
<u>INCOME</u>			
Ord & Ass Mem Arrears	1,395	771	670
Publication Mem Arrears	844	230	505
Ordinary Member Subs	3,473	2,353	2,943
Associate Mem Subs	40	20	120
Corporate Mem Subs	400	365	368
Publication Mem Subs	1,795	967	1,604
Subscriptions in Advance	454		
Conference - Registrations		29,516	
Conference - Sponsorship	5,000	22,901	10,500
Bank Interest	3,006	4,312	4,308
Subsidy - Printing Costs			
Sale of publications			
Royalties			1,127
Total Income	16,406	61,434	22,144
<u>EXPENDITURE</u>			
Printing and Stationery	130		
Knowledge Management	3,550		179
Website			4,090
Postage	215	315	604
Special Publication			689
Population Review Journal	4,174	2,908	8,495
Newsletter	1,308	1,068	835
Council Travel, Conference calls		51	393
AGM			
Auditor's fee	1,249	236	500
Council Meetings	3,000		90
Royal Society fee	1,576	765	
PO Box rental	300		125
Bank fees	36	18	30
2009 Conference Venue Hire	1,280	60,100	
Total Expenditure	16,816	65,462	16,029
Net Surplus	-410	-4,028	6,114

POPULATION ASSOCIATION OF NEW ZEALAND INC

Statement of Financial Position as at 31 March 2009

CAPITAL

Funds as at 31 March	2009	2008	2007
	65,152	69,181	63,067
Plus Net Surplus (Deficit) for the Year	-410	-4028	6114
Total Capital Funds	64,742	65,152	69,181

Represented by:

ASSETS

Receivables - Bank Interest	0	611	1,403
National Bank Cheque Account	6,316	6,181	6,810
Commercial Call Account			
Term Deposit	58,426	58,361	61,423
Total Assets	64,742	65,152	69,636

LIABILITIES

Payments in advance	0	0	456
Accounts payable			
Total Liabilities	0	0	456

NET ASSETS

	64,742	65,152	69,181
Movement	-410	-4,028	6,115

Notes to Financial Statements

- 1 These statements comply with generally accepted accounting principles.
- 2 The Association has moved to change its accounting method to the cash method to simplify its accounting method.
- 3 PANZ is not registered for GST, therefore all transactions have been stated inclusive of GST
- 4 Paid up members to date number 107
(made up of 80 Ordinary, 2 Associate, 21 Public and 4 Corporate)